

Te Kete Kōrero a Te Takutai Moana



How to Find an Application Area

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There are a number of ways to find an individual application area in Korero Takutai.

If you don't know the application name or number but you know whereabouts along the coast it is, then you can find the application by turning on the application area layers and clicking the application area on the map.

If you know the application name and/or number you can use the Query tool to find the application. This also creates a separate layer for that application. You can multiple times to build up a map of multiple application areas.



1. Turn on the relevant application area layer, either High Court or Crown Engagement depending on the pathway.



2. Find the area where the application is located and click the map.



3. The application area should be highlighted. Also a pop-up will appear showing more information about the application, such as the number and name of the applicant group.



4. If there is more than one application in the area you may have to use the arrows at the top of the pop-up to cycle through the overlapping applications.



5. If you know the name or number of an individual application you can find it using the 'Query' tool. Open the Query icon, it's the fifth one along at the bottom.



6. The Query window will open. You will notice that there are a number of different queries available, and that they are specific to either the High Court or Crown Engagement layers. The examples in this helpfile use the Crown Engagement queries, but the process for using the High Court-specific queries is the same.



7. The application we want to find is in the Crown Engagement pathway, and we know the application number. Select 'Find Crown Engagement Application by MAC Number'.



8. The query criteria window will open. You can either enter the application number in the 'query criteria' box, or scroll through the list of application numbers.



9. When you run the query it will create a new layer in the layer list. You can use the 'result layer name' field to specify a name for the layer created. Here the application number and name is being used.



10. When you've specified the application number and result layer name click 'apply' to run the query.



11. The query result will appear.



12. Clicking on the three dots to the right of the drop-down menu will open the options menu. The 'change symbol' option allows you to change the colour and style of the application area.



13. Changing the colour and style of the application area symbol is useful if you want to create a map with multiple application areas.



14. A query result layer will appear in the Layer List. This can be toggled on and off as needed.



15. Querying by application name follows the same process. Open the query tool again. If you've already run a query it will display the previous result. Click 'options' to return to the previous query.



16. Click the back arrow to return to the list of available queries.



17. Select 'find Crown Engagement Application by Applicant Group'.



18. You can either enter name of the applicant group in the 'query criteria' box, or scroll through the list of applicant groups.



19. The rest of the process is exactly the same as querying by application number. Again, you can specify a name for the query result layer and change the colour and style of the application area symbol.



20. As mentioned the process for the High Court queries is the same. However, you will notice that's there's an extra query: 'Find High Court Application by Applicant'. This is because High Court applications feature the name of an applicant as well as the applicant group.



21. If you want to browse your query results open the query tool. Click on the 'results' tab.



23. The drop-down menu allows you to browse your query results.



24. Opening the options menu allows you to change the colour and style of the query result again, if needed.



24. You can also delete the query result.



25. You can run these queries over and over again to build up a map of different application areas.



26. Once you have queried an individual application you can then use further queries to find out which applications overlap with it. Please refer to the 'Find Overlapping Applications' helpfile.